

Neighbourhood and Street Wardens' Programme

STREET WARDENS BID PROFORMA

1 APPLICANTS DETAILS	
Name of applicant organisation	
Name and location of scheme	
Contact name	
ADDRESS	
TELEPHONE	
FAX	
E-MAIL	
Name of local MP	

2 IDENTIFYING COMMUNITY NEEDS AND PROBLEMS (please provide a description of the target area)

2.1 AREA DESCRIPTION

2.3 LOCAL NEEDS AND PROBLEMS
Summary of Problems in the Area (please provide appropriate sourced and dated baseline information) i.e. crime, anti- social behaviour, environmental problems, property voids

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2.4 COMMUNITY INVOLVEMENT
Please describe how you have or intend to involve the community, including hard to reach groups, in planning your scheme and how they will be involved in its management

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3 DEVELOPING A RESPONSE TO LOCAL PROBLEMS	
3.1 SCHEME OBJECTIVES	
Overall Aims	
Specific Objectives with outcome targets	
4 SCHEME DETAILS	
4.1 DESCRIPTION OF STREET WARDEN SCHEME	
4.2 FUNCTIONS AND RESPONSIBILITIES OF WARDENS	
If you intend to give wardens enforcement powers please supply letter of support from Senior police officer (ACPO rank)	
Is this a new scheme or an expansion of an existing scheme?	
How many wardens will you recruit?	
How many supervisors will you recruit?	
4.3 SCHEME MANAGEMENT	
Please describe how your scheme will be managed including confirmation of police and local authority support	
4.4 RECRUITMENT	
What steps will be taken to ensure that the mix of backgrounds of wardens reflects that of	

the local community/target group? In particular, what steps have been made to attract ethnic minority and women applicants?

4.5 TRAINING

Please confirm you are willing to follow the national wardens' training programme

5 MONITORING AND EVALUATION

What plans do you have for monitoring and evaluating the scheme? Please provide SMART outcomes and describe how you will monitor quarterly and annually

6 FINANCES (Please provide project costs within the specified financial years. Year 2001/02 is likely to be from January – March 2002 unless an extension scheme where a start date may be earlier)

PROJECT COSTS				
	£			
	2001/02	2002/03	2003/04	TOTAL
REVENUE COSTS				
TOTAL REVENUE COSTS				
CAPITAL COSTS				
TOTAL CAPITAL COSTS				
REQUESTED DTLR FUNDING				
	£			
	2000/01	2001/02	2002/03	TOTAL
POTENTIAL MATCHED FUNDING (NOT IN-KIND)				
SOURCE	£			
	20001/02	2002/03	20032/04	TOTAL

POTENTIAL IN-KIND COSTED CONTRIBUTIONS				
SOURCE	CONTRIBUTION			
	2001/02	2002/03	2003/04	TOTAL

HOW DO YOU PLAN TO MAKE THIS SCHEME SUSTAINABLE?

Please complete and send 8 copies (2 with original signatures) to your Government Office by 5pm 25 September 2001

Partnership

Signature

Name (Block capitals).....

Position in organisation

(Authorised to sign on behalf of the partnership)

Date

Local Authority

Signature

Name

Position in Organisation

Date

Police

Signature

Name

Position in Organisation

Date